

Communication Aid Data Retention Consent

What is the purpose of this document?

Liberator is committed to protecting the privacy and security of your personal information.

This consent request describes how we collect and use personal information about you during your relationship with us, in accordance with the General Data Protection Regulation (GDPR).

It applies to all Liberator customers who are supplying Liberator with communication aid data for retention, use, or otherwise by Liberator. Liberator is happy to use your data as requested by you, but can only do so if you provide your explicit consent by signing your preferences below:

What data will Liberator capture?

The data we capture will be all or any combination of the following:

- Personalised communication aid vocabulary file (for e.g. a ".c4v/.mti/.gridset" file). This will include any personalised media files contained within your vocabulary file. This will not include media and other files stored outside of your vocabulary file, for e.g. within windows, my documents, my pictures, android gallery, etc.

When will Liberator capture your data?

When requested by yourself or a responsible person acting on your behalf, Liberator will back-up the vocabulary from your communication aid and store it onto our dedicated secure server. We may also need to temporarily capture your data if your device comes in for repair and needs a reimage. To do this:

- We may collect the data from your device remotely via our Liberator Support remote access tool.
- We may back-up the data to a USB drive; re-image your device and reload onto your device. Such data will be retained for a week following the repair and then permanently deleted.

How will Liberator use your retained personal data?

- As a back-up to load onto a loan communication aid being sent to you whilst yours is in for repair, thus ensuring that you have your personalised data.
- As a back-up for you, should you 'lose' your data and require the Liberator-saved copy.
- To load onto a Liberator device for troubleshooting, when trying to resolve a problem that you have with your communication aid.

How long will Liberator store your retained personal data for?

- Liberator will store your data for up to 8 years unless specifically requested by you or a responsible person acting on your behalf that the data is deleted at an earlier time.

Liberator will not share your personal data publicly for any Third-party marketing.

I/we _____ hereby grant to Liberator Ltd and persons acting for or through them the right to back-up and store my communication aid vocabulary file in order to transfer said data onto a loan device should I require one, load onto a Liberator device for use in troubleshooting a problem I am experiencing with on my communication aid, or as a back-up that may be sent to me should I need it.

Signature: _____

Print Name: _____

Date: _____

Liberator will hold data in line with our Privacy Policy. This can be viewed on our website:

<https://www.liberator.co.uk/privacy-policy> Alternatively, if you require further information, you may contact Liberator Customer Support 01733 370470 (option 2).

Kind Regards,
Kumba Koroma
Business Support Manager